

**Federal Bureau of Investigation San Francisco Hybrid Task Force and Contra Costa County  
Sheriff's Office**

**Memorandum of Agreement to Amend Existing MOU**

This Amendment to the existing Memorandum of Understanding formalizes the additional agreement that the FBI will use Joint Law Enforcement Operations (JLEO) funding provided by the Department of Justice's Assets Forfeiture Fund (AFF) to reimburse Contra Costa County Sheriff's Office for one-time Fiscal Year 2017 equipment purchases. It also delineates the regular tracking and audit process mandated by the FBI and which the CCCSO agrees to implement in return for JLEO funding to reimburse its purchase expense. The tracking requirements (Revision 2) apply to each piece of equipment having an individual cost greater than \$500.

The aforementioned equipment is to be purchased for state and local task force officers (TFOs) serving on FBI-led task forces. In accordance with AFF statute, JLEO equipment reimbursements are only available for costs of state or local law enforcement officers that are incurred in a joint law enforcement operation with a Federal law enforcement agency participating in the AFF.

This Amendment modifies the existing AFF Memorandum of Understanding between the Federal Bureau of Investigation and Contra Costa County Sheriff's Office (hereinafter jointly referred to as the "parties,") to define the scope of work and responsibilities of the parties concerning the use of JLEO funds for reimbursement for equipment purchased by Contra Costa County Sheriff's Office. This Amendment consists of two revisions. For ease of review, topic headings are shown as they appear in the original document, typically in bold face type.

**Revision 1:** The following language is to be added to the agreement in **Property/Equipment**:

**Equipment Purchase and Reimbursement**

The FBI will reimburse Contra Costa County Sheriff's Office for the purchase—which must be invoiced to the FBI before September 15, 2018—of the following pieces of property/equipment, not to exceed a total cost of \$75,525.00.

Equipment Purchase	QTY	Est Price	Total Cost
Body Bunker Shield	1	\$3,179.00	\$3,179.00
IWB Holster	4	\$37.44	\$149.76
Blackhawk Serpa Tactical Holsters Level III	5	\$100.00	\$500.00
Steamlight Tactical Gun Mounts	4	\$124.20	\$496.80
TF Vehicle Lights/Sirens	3	\$219.99	\$659.97
Night Vision Optics	2	\$6,499.00	\$12,998.00
Steiner T42 Binoculars	5	\$449.99	\$2,249.95
Ram - Fire Hooks Unlimited - The Stinger	1	\$293.39	\$293.39
Cellebrites (immediate cellular phone download capability)	1	\$9,000.00	\$9,000.00
Video Surveillance Equipment (e.g., pole camera)	1	\$8,000.00	\$8,000.00
Camera with Lens and Accessories	1	\$696.95	\$696.95
Concealable Body Recorder (Raven 2 audio)	1	\$6,500.00	\$6,500.00
Concealable Body Recorder (Raven Eye video)	1	\$4,500.00	\$4,500.00
Concealable Body Recorder download station	1	\$1,000.00	\$1,000.00
Drug Scales Ounces	1	\$33.90	\$33.90
Drug Scale Pounds	1	\$110.00	\$110.00
Desktop Workstations/Laptops *	1	\$1,302.50	\$1,302.50
Radios for Interoperability with Local PDs	3	\$7,951.51	\$23,854.53
<b>TOTAL</b>	<b>40</b>		<b>\$75,524.75</b>

**Revision 2:** The following language is to be added to the agreement in **Property/Equipment**:

#### Equipment Tracking

Equipment purchased by the Contra Costa County Sheriff's Office for the Task Force and reimbursed by the FBI shall be tracked consistent with the Contra Costa County Sheriff's Office asset management processes. In order to comply with Department of Justice tracking requirements, these asset management processes will be supplemented with the following requirements for equipment purchased under this MOA to the extent that these requirements are not already incorporated into current asset management processes.

a. Contra Costa County Sheriff's asset management processes and procedures will ensure the identification and tracking of equipment make, model, serial number (if applicable), description/classification, location, responsible user, and how the equipment is utilized by the Task Force.

b. Contra Costa County Sheriff's Office will perform an annual inventory of all equipment purchased under this MOA to ensure asset management data is current, accurate and complete and to ensure the equipment is only used for Task Force purposes.

c. Task Force will produce equipment and asset management/inventory records for audit/inspection at the request of the Department of Justice/FBI.

#### APPROVALS

## APPROVALS

This Amendment consisting of 2 Revisions, taken together with the standing Agreement, contains the entire Agreement between the parties. It will become effective upon the signatures of all officials listed below, or their authorized representatives.

## SIGNATORIES

\_\_\_\_\_  
JOHN BENNETT, SPECIAL AGENT IN CHARGE  
FEDERAL BUREAU OF INVESTIGATION  
SAN FRANCISCO DIVISION

\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
DAVID LIVINGSTON, SHERIFF  
CONTRA COSTA COUNTY SHERIFF'S OFFICE

9-12-17  
DATE